



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN:

SUPERVISING REGISTERED NURSE

SALARY RANGE(S)	Range T: \$7,116 – \$8,911 <i>per month*</i> <i>*The Starting Salary applies to those first entering State Service. Maximum salary is typically for State Employees who meet the criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</i>
TENURE/TIME BASE	Permanent/Full Time
PROGRAM/DEPARTMENT	Various Programs/Various Departments
FINAL FILING DATE	May 30, 2014

DESCRIPTION OF DUTIES:

The Sonoma Developmental Center has an immediate opening for a Supervising Registered Nurse. The individual in this position reports to the Program Director or designee and is responsible for the management and supervision of a residence on a 24-hour basis. Duties include directing all routine nursing activities of residence staff; overseeing total nursing care during a 24-hour period; participating in the quality assurance and quality improvement process; maintaining a safe, sanitary, and therapeutic environment which promotes respect and dignity and protects the privacy, rights, confidentiality and physical/emotional well-being of clients; communicating and carrying out the facility's mission, goals and objectives and explains staff roles in their implementation; monitoring compliance with various standards of client care; responsible for orientating, training, scheduling counseling and evaluating the performance of assigned personnel; participating in training programs and attending training as required; responding to emergencies that involve the use of medical/behavioral intervention techniques; assisting clients in all activities of daily living such as bathing, dressing, grooming, and dining-- duties include lifting, positioning, client mobility; assisting staff in clients' occupational, recreational, vocational and educational therapy programs; attending and participating in training as required; other duties as outlined in the employee's official duty statement.

WHO MAY APPLY:

Applicants must have civil service eligibility to apply. Civil Service Eligibility may consist of one of the following: Eligible List, lateral transfer or reinstatement to California State Civil Service. Applicants are requested to indicate the status of their eligibility on their application. Applicants must enclose a copy of their current license to practice as a Registered Nurse issued by the California Board of Registered Nurses, and must also bring the original license to the selection interview which will be returned after confirmation of receipt. For information defining civil service eligibility you may log onto the California Human Resources Department's website at www.calhr.ca.gov. The Examination and/or Employment Application, Official Form STD-678, may be obtained from the Human Resources Personnel Office at Sonoma Developmental Center, other state agency personnel offices, or may be downloaded from the California Human Resources Department's website and hand-delivered or mailed to the address indicated below. Applications will be reviewed and only the most qualified applicants will receive a selection interview. Departmental Restriction of Appointment (DROA), State Restriction of Appointment (SROA) Surplus and Re-employment List procedures, pre-employment physical, drug screening and fingerprint clearances.

Applications must be received to the address specified below no later than close of business of the final filing date (5:00 p.m.) unless otherwise specified. Applications personally delivered or received via mail after the final filing date will not be accepted. Faxed applications or resumes that are not accompanied by the STD-678 will not be accepted for any reason.

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD-678) TO THE FOLLOWING:

Sonoma Developmental Center
Human Resources Examination Department,
P.O. Box 1493
15000 Arnold Drive
Eldridge, CA 95431

(707) 938-6703. Please contact Desiree Northrup for questions specific to the essential functions of this position only. All Civil Service Transfer determinations will be made by Human Resources staff.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.